Data controller: Bennett Jones Partnership			Data Subject: Purchasers's Name				
Information held	**Who is collecting it?**	**How is it collected?**	**Why is it collected (what are we going to do with it?)**	**Lawful basis for processing**	**Who will it be shared with?**	**How is it stored?**	**When will it be deleted?**
Column A	**Column B**	**Column C**	**Column D**	**Column E**	**Column F**	**Column G**	**Column H**
Purchaser's name	BJP Staff	In office, over the phone, email, self-registration as applicant	To use on contract	Contract fulfilment	Staff, solicitors, other estate agents connected to a property sale	Paper / electronic	7 years after business relationship ends
			add to property software	Contract fulfilment	Staff, Software provider	Software	7 years after business relationship ends
			To offer extra services	Consent	Staff, mortgage advisor	Paper / electronic	7 years after business relationship ends
Purchaser's contact details	BJP Staff	In office, over the phone, email, self-registration	To be able to contact purchaser	Legitimate interest	Contractors, staff	paper / electronic	7 years after business relationship ends
			Add to property software	Legitimate interest	Staff, Software provider	Paper / electronic	7 years after business relationship ends
			To offer extra services	Consent	Staff, mortgage provider	Paper / electronic	7 years after business relationship ends
Purchaser's proof of finance	BJP Staff	Tenant application form, in person, by phone or e-mail	To establish financial position in order to proceed with a sale	Legitimate interest	Staff	Paper / electronic	7 years after business relationship ends
Purchaser's passport or ID details	BJP Staff	Copy of original, face to face or from approved solicitors	To comply with anti money laundering regulations	Legal obligation	Staff	Paper/Electronic	7 years after business relationship ends